MIDTOWN PRECINCT SOUTH 357 WEST 35TH STREET NEW YORK, NEW YORK 10001

Dear Sir or Madam;

This letter is to request your assistance in coordinating activities in the Times Square Area on New Year's Eve. For premises located between 6th Avenue and 8th Avenue from 34th Street to 45th Street we request that your guests/employee's enter from either 6th Avenue or 8th Avenue at the cross street closest to your premise. (Guests will not be able to cross Broadway/7th Avenue between 42rd Street and 47th Street to get to a venue.) Large crowds, in the Times Square Area may necessitate the implementation of frozen areas earlier then previous years, therefore your employees and guests should be familiar with detour information.

In order to cross police lines on New Year's Eve your guests/employee's should have a printed invitation or company ID with the address of their destination. You must have an invitation for each location you are visiting. One pass for multiple venues will not be accepted. We also request that you have a representative located at either 6th Avenue or 8th Avenue with a guest list to assist with arrivals.

We are in the process of compiling a list of New Year's Eve events. Please contact Det. Joe Bunster or P.O. Paul Spano at 212-239-9846 or fax them any information at 212-239-9883 as soon as possible.

Thank you for your cooperation.

Dennis Dequatro Inspector